



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
asmith@atlantaga.gov

November 24, 2014

INTERESTED PROPONENT:

**Re: FC-7009, Cargo Air Development Consulting Services at
Hartsfield-Jackson Atlanta International Airport**

Attached is one (1) copy of **Addendum No. 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact the following personnel for the respective solicitation: for FC-7009, Kiondria Walker, Contracting Officer at (404) 330-6654, or via email at kmwalker@atlantaga.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam L. Smith".
Adam L. Smith

ALS:kaw

Addendum No. 2

Re: FC-7009, Cargo Air Development Consulting Services at Hartsfield-Jackson Atlanta International Airport

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This Addendum forms a part of the Request for Proposal and modifies the original solicitation package as noted below and in the attached documents.

- Answers questions received during the questions and answer period.

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Proposals are now due **Wednesday, December 17, 2014**, and should be time stamped no later than 2:00 p.m. EST on this day, and delivered to the address below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S.W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

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*****All other information remains unchanged*****

Addendum No. 2

Re: FC-7009, Cargo Air Development Consulting Services at Hartsfield-Jackson Atlanta International Airport

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Acknowledgement of Addendum No. 2

Proponents must sign below and return this form with its proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgement of receipt of this addendum on this _____ day of _____, 2014.

Legal Company Name of Respondent

Signature of Authorized Representative

Title

Date

PROJECT NUMBER FC-7009 – CARGO AIR DEVELOPMENT CONSULTING SERVICES AT HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT ADDENDUM #2

The following questions and/or clarifications were requested by various Proponents:

1. Question: Once proposals have been submitted, when is the winner likely to be announced?
Answer: *The winner, if one is chosen, will be determined after all proposals are received and reviewed. Typically proponents are notified of the results within a few weeks following the proposal due date; however, many factors impact the timing and such estimated timeline is subject to change.*
2. Question: What would be the timetable of development for detailed plans?
Answer: *This is a task-order based, consulting services contract.*
3. Question: When would construction be likely to start?
Answer: *This is a consulting services contract.*
4. Question: What does the Cargo Air Service Market Analysis involve?
Answer: *A detailed assessment of the air cargo market relative to ATL, which will include not only a relative analysis of extant cargo activity, but also the potential for increased activity, and the strategic and tactical algorithms needed to close the gap between the current state of affairs and the potential state of affairs*
5. Question: If minimum qualifications are not met as stated in 2.3.1, will the result be labeled as non-responsive or a reduced score on the evaluation rubric?
Answer: *If minimum qualifications are not met as stated in Section 2.3.1, the result will be labeled as non-responsible and not scored.*
6. Question: The EBO requirement as stated on page 95, does this apply to subcontractors only or current company staff?
Answer: *The EBO requirements apply to subcontractors only.*
7. Question: Regarding Form 4, can the company financial information be held proprietary and not subject to Georgia Open Records Act?
Answer: *Per the RFP, Part 1, Section 18; Georgia Open Records Act, Information provided to the City is subject to disclosure under the Georgia Open Records Act ("GORA"). Pursuant to O.C.G.A. § 50-18-72(a)(34), "[a]n entity submitting records containing trade secrets that wishes to keep such records confidential under this paragraph shall submit and attach to the records an affidavit affirmatively declaring that specific information in the records constitute trade secrets pursuant to Article 27 of Chapter 1 of Title 10 [O.C.G.A. § 10-1-760 et seq.]."*
8. Question: Regarding Form 4, being a private small business where the requested financial information is not usually made public, would any attestations made by a CPA be equally acceptable to meet this requirement?

Answer: *An attestation by a CPA is not acceptable in lieu of Form 4 and the required supporting documentation.*

9. **Question:** Regarding 2.2.1 and 2.2.2, these tools appear to be passenger related – would proprietary development cargo data be an acceptable alternative?

Answer: *Possibly; it will be up to the proponent to explain, narrative style, how its proprietary tool adds value, and is a surrogate for anything specifically asked for in the RFP. Please refer to additional modifications attached to Addendum No 2 below.*

MODIFICATION ARE INDICATED IN BOLD ITALIC FACE TYPE

PROJECT NUMBER FC-7009-CARGO AIR DEVELOPMENT CONSULTING SERVICES ADDENDUM NO #2

1. ***Delete in its entirety, Section 2.2.1*** of Part 2, Contents of Proposals/Required Submittals, "Access Marketing Intelligence Data (MIDT)".
2. ***Delete in its entirety, Section 2.2.2*** of Part 2, Contents of Proposals/Required Submittals "Access a Quality of Service Index (QSI) based network-planning model that can provide airport related traffic and revenue market forecasts".
3. ***Delete Section number 2.2.3*** of Part 2, Contents of Proposals/Required Submittals.

Replace with the following Section number: "2.2.1"